



EUROPEAN COMMISSION

## PRIVACY STATEMENT FOR EVENTS ORGANISED BY THE EUROPEAN COMMISSION

### PROTECTION OF YOUR PERSONAL DATA

**Processing operation:** “AU-EU Innovation Agenda Stakeholder Event” (in Nairobi, Kenya, and online, on 23 & 24 November 2022)

**Data Controller:** European Commission, Directorate-General for Research and Innovation (RTD), unit F.2 ‘International cooperation II (Asia, Africa, Middle East and External Relations)’.

**Record reference:** [DPR-EC-1063](#)

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## 1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of the **AU-EU Innovation Event** organised by the European Commission. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to the processing of personal data linked to the specific event, organised by the Directorate-General for Research and Innovation (DG RTD) of the European Commission, is presented below.

## 2. Why and how do we process your personal data?

Purpose of the processing operation: the European Commission collects and further processes your personal data to provide you with information about the specific **AU-EU Innovation Event** (before, during and after) and to process your application for participation in that workshop.

Your personal data will not be used for any automated decision-making including profiling.

Since it is a participative and interactive workshop, all sessions will be recorded, even in working groups perhaps, in order to provide note taking for use in the context of the project. For that matter, during and after the event the EU intends to later use photos, screenshots, video recordings and display them on websites and social media tools, for the aim of awareness and outreach of the EU actions in-country. This means that the visibility of this event will be an important outcome for this EU-funded project. Should you not consent to the use of your image for these purposes, simply sit in an area which won't be filmed or un-register by sending an email to: [jarka.gonzalez@candm.sk](mailto:jarka.gonzalez@candm.sk).

The controller will not be held liable in any way possible for any misuse of these recordings, social media posts or images by third parties or service providers.

The data controller shall not either be held accountable for any processing of personal data that you might carry out on your own initiative during or after the event. For instance, if you decide to take photographs/audio-visual recordings of participants of the AU-EU Innovation Event and/or publish them online, you assume full responsibility for these actions.

## 3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of the **AU-EU Innovation Event** (including photos, audio-visual recording) are necessary for the management and functioning of the Commission, as mandated by the Treaties. Those provisions are in particular Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union.

Consequently, those processing operations are lawful under Article 5(1)(a) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

The processing operations on personal data of the speakers for the **AU-EU Innovation Event** with whom a contract is concluded, are carried out in line with the contractual provisions. Consequently, that processing is necessary and lawful under Article 5(1)(c) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract).

By registering on the Website (<https://reg.nookom.eu>), your consent is granted for the following actions during the event:

- The sharing of the AU-EU Innovation Event participants list containing your name and affiliation with other participants, organisers, EC staff, or persons related to this project, for the purpose of invitations and registration to the AU-EU Innovation events;
- The processing of your personal data for inviting you to future events that the EU Delegations across the world may organise, in the framework of these Events.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You give your consent via a clear affirmative act by filling and ticking the boxes on the online registration form.

Your consent for these services can be withdrawn at any time by sending an email to the contact point of the controller indicated in Heading 9.

#### **4. Which personal data do we collect and further process?**

The following personal data may be processed in the context of the event:

- Identity (function/title, first name, last name, name of organisation, city, country);
- Contact details (e-mail address, telephone number);
- Other work-related details, if applicable (institution, sector, position, area of expertise, etc.);
- Photos, PowerPoint presentations and recordings taken during the event;
- Recordings sent to the EU Delegations in order to publish them on websites and social media tools, for the aim of awareness and outreach of the EU actions in-country.

#### **5. How long do we keep your personal data?**

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that may be processed, please find below the retention details and the reference to the relevant record of processing:

- Personal data related to the organisation and management of the AU-EU Innovation Event (this includes the information given during the registration, before, during or after the event) will be kept for one year after the last action in relation to the event.
- In case of audio-visual recordings, these will be kept for 3 months after the end of the AU-EU Innovation Project before being deleted. More information is available in the Record of Processing DPR-EC-01937 (Audio-visual recording of meetings).

- Personal data shared with the controller for future mailing purposes (e.g. for receiving newsletters or invitations to similar events) are processed in line with the Record of Processing DPR-EC-03928 (Management of subscriptions to receive information) and the specific privacy statement prepared by the organising Commission service.
- Selected service providers for organisational purposes (such as caterers, travel agents or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.

## **6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission or of its contractor FSM Consortium / C&M (Consulting & Management s.r.o., whose servers are either in Slovakia or Germany).

All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The Commission's processors (contractors) are bound by specific contractual clauses for any processing operations of your personal data on behalf of the Commission and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' - [Regulation \(EU\) 2016/679](#)). The processors have to put in place appropriate technical and organisational measures to ensure the adequate level of security of the processing.

## **7. Who has access to your personal data and to whom is it disclosed?**

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Where necessary, we may also share your information with the following service providers for the purposes of organising the event: Consulting & Management C&M and their suppliers: MyKey Events (Belgium), Amitis s.r.o. (Slovakia).

## **Cookies**

Cookies are short text files stored on a user's device (such as a computer, tablet or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

When you visit the website(s) of the AU-EU Innovation Event and when you register on our password-secured corporate platform for registration (<https://reg.nookom.eu>), we will indicate in the specific privacy statement how long we will keep the browser history of your visit. This information and cookies will then be deleted after the project is ended. The collection,

aggregation and anonymising operations are performed in the data centre of the European Commission under adequate security measures.

Enabling these cookies is not strictly necessary for the website to work but it will provide you with a better browsing experience. You can delete or block these cookies, but if you do that, some features of the AU-EU Innovation Event website may not work as intended.

The cookie-related information is not used to identify data subjects personally and the pattern data is fully under the Commission's control. These cookies are not used for any purpose other than those described here.

Should you wish to opt your personal data out of our anonymised, aggregated statistics, you can do so on your cookies page. In particular, you can control and/or delete cookies as you wish.

### **Third party IT tools, including Social Media**

We may use third party IT tools to inform about and promote the AU-EU Innovation Event through widely used communication channels, including the social media. For detailed information about the use of social media by the European Commission, see the Record of Processing DPR-EC-00073 (Social Media Use by the European Commission).

You may be able to watch our videos, which may be also uploaded to one of our social media pages and follow links from our website to other relevant social media.

In order to protect your privacy, our use of third party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or "play" on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties' specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

We recommend that users carefully read the relevant privacy policies of the social media tools used. These explain each company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

The use of a third party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

## 8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

You can exercise your rights by contacting the data controller or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

## 9. Contact information

### - The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller at [FPI-4@ec.europa.eu](mailto:FPI-4@ec.europa.eu), or for any withdrawal of consent or request for additional information regarding the processing its contractor at [jarka.gonzalez@candm.sk](mailto:jarka.gonzalez@candm.sk).

### - The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### - The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

## 10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: [DPR-EC-1063](#).